

Name:	Job Title:
Wk Ph: Cell Ph:	Company:
Fax:	Address:
Email:	City, State Zip:

Please complete all sections of this form and return by May 15, 2010 via email – Sdaniels@hanleywood.com

<p>1) Suggested Session Title:</p>									
<p>2) 3-4 Sentences describing the topic <i>(If you have a description already written, feel free to send that separately):</i></p>									
<p>3). List 3-4 “bullet points” describing learning objectives for your proposed session <i>(Objectives will be used on promotional pieces and for continuing education approvals)</i> Attendees shall be able to:</p> <ol style="list-style-type: none"> 1. 2. 3. 4. 									
<p>4) Your credentials as an industry speaker: <i>Please submit short biography in a separate Word document.</i></p> <p>Be sure to include the following: Current job title and company; Education; Work experience and areas of specialty; Professional affiliations; Published articles/books</p>									
<p>5) Your primary intended audience (✓check all that apply) – double-click the box and then click the “checked” button in the default value</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> Owner/co-owner</td> <td><input type="checkbox"/> Carpenter/Field workers</td> <td><input type="checkbox"/> Bookkeeper</td> </tr> <tr> <td><input type="checkbox"/> Production Manager</td> <td><input type="checkbox"/> Office personnel</td> <td><input type="checkbox"/> Subcontractors</td> </tr> <tr> <td><input type="checkbox"/> Lead Carpenter</td> <td><input type="checkbox"/> Sales/Marketing Person</td> <td><input type="checkbox"/> Other _____</td> </tr> </table>	<input type="checkbox"/> Owner/co-owner	<input type="checkbox"/> Carpenter/Field workers	<input type="checkbox"/> Bookkeeper	<input type="checkbox"/> Production Manager	<input type="checkbox"/> Office personnel	<input type="checkbox"/> Subcontractors	<input type="checkbox"/> Lead Carpenter	<input type="checkbox"/> Sales/Marketing Person	<input type="checkbox"/> Other _____
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<p>6) Level of Presentation</p> <p><input type="checkbox"/> Attendee is new to topic – basic information</p> <p><input type="checkbox"/> Attendee is familiar with topic – intermediate level</p> <p><input type="checkbox"/> Attendee has considerable experience with topic – more advanced</p>									
<p>7) Your recommended Length of Session: <input type="checkbox"/> 6 Hours <input type="checkbox"/> 2 or 3 hrs <input type="checkbox"/> 90 min <input type="checkbox"/> 75 or 60 min</p>									

RETURN by email to: Sdaniels@hanleywood.com or fax to Sherry Daniels- 802-879-9384

Deadline for Submission for Providence Show 2011 is May 15, 2010.